

**POLAND BOARD OF SELECTMEN
MINUTES OF MEETING
MARCH 5, 2013**

ORIGINAL

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Selectmen Stephen Robinson called the meeting to order at 6:30 PM with Selectmen Janice Kimball, Stanley Tetenman, Walter Gallagher and Lester Stevens present. The Town Manager was also present.

ORGANIZATION OF THE BOARD – Selectman Kimball moved to nominate Selectman Robinson as the Chairman. Selectman Gallagher seconded the motion. Selectman Stevens moved to nominate Selectman Kimball as the Vice Chairperson. Selectman Tetenman seconded the motion. Discussion: None

Vote: 3-yes 0-no (2 abstain – Robinson & Kimball)

EXECUTIVE SESSION- Selectman Stevens moved that the Board of Selectmen enter into executive session with George Greenwood and Rosemary Roy pursuant to Title 1 MRSA Chapter 13 Public Records and Proceedings, § 405 Executive Sessions, § 6(C) to discuss the consideration of property use or acquisition. Selectman Tetenman seconded the motion. Discussion: None

Vote: 5-yes 0-no

Board of Selectmen returned to open session at 7:10 PM

Selectman Tetenman moved to authorize the Town Manager Rosemary Roy to amend the purchase and sale agreement for the McConaghy property to state that the current occupant can remain in the home up until August 31, 2013 and to move forward with the closing and possession of the property after that date. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

MEETING NOTES OF PREVIOUS MEETINGS

Consensus of Chairman Robinson and Selectmen Stevens to accept the meeting notes for February 19th as presented.

APPOINTMENTS

Selectman Tetenman moved to accept the resignation of Robert Brown from the Planning Board. Selectman Kimball seconded the motion. Discussion: Would like to thank Mr. Brown for his commitment over the years to the Planning Board.

Vote: 5-yes 0-no

Selectman Stevens moved to appoint current Alternate William Foster as a Member to the Planning Board. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

Selectman Stevens moved to appoint Patricia Nash as the Local Health Officer (LHO) for a three year term pursuant to Maine Statute Title 22 §451 with a term to expire January 31, 2016. Selectman Tetenman seconded the motion. Discussion: None

Vote: 5-yes 0-no

RECOGNITION OF VISITORS (A list of visitors who attended the meeting are attached to these minutes.) Michelle Arsenault addressed the Townspeople thanking them for voting in the elections and also to let the Board know she would be interested in being appointed to the Budget Committee.

Consensus of the Selectmen was that it is so late in the budget process they would not be appointing anyone before Town Meeting to the vacant positions.

Arthur Berry – Gave his thanks for the work that Selectman Stevens has done for the Town.

REPORTS AND COMMUNICATIONS

Town Manager's Report – In addition to a written report, the manager provided a verbal summary of activities that took place subsequent to submitting her report.

- Channel 7 program – The Channel 7 computer that hosted the “Scala” software is outdated and has died, the software is not compatible with newer computers, and the software company no longer exists. We are transitioning the data over to a new computer in a PowerPoint presentation format.
- GIS Software - Selectman Stevens moved to approve the purchase of GIS software not to exceed the amount of \$1,425 from the undesignated fund. Selectman Tetenman seconded the motion. Discussion: Clarification that they can upgrade in the future to more licenses if needed for an additional cost.
Vote: 5-yes 0-no
- McConaghy Property - Selectmen Stevens moved to rescind the petition by citizens for the McConaghy property purchase to be placed on the Annual Town Meeting warrant. Selectman Tetenman seconded the motion. Discussion: The property will be closed on tomorrow by the Town of Poland.
Vote: 5-yes 0-no

Financial Report – The Board would like to know if they need to approve the Financial reports at each meeting, will look back at meeting minutes to see what the discussions about this item were previously.

Communications - The following materials were included in the meeting packets:

Submerged Lands Newsletter

AVCOG Officers

MMA – Training for Officials & Managers

MMA Dues & Service Program

Ricker Board of Trustee Minutes

TWC – Franchise Share Fee

OLD BUSINESS

Community Service Award – Selectman Stevens moved to choose Number 2 for the Community Service Award. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

Spirit of America Award 2013 – The consensus of the Board was to place this on the March 19th agenda with a list of non-profit organizations provided at that time.

NEFF – Acknowledgement / Bragdon Hill Easement – Selectman Kimball moved to have Chairman Robinson sign the Bragdon Hill Easement. Selectman Stevens seconded the motion. Discussion: None

Vote: 5-yes 0-no

Employee Health Insurance Budget – Selectman Tetenman moved to accept the PPO 2500 stand-alone plan as the municipal health insurance plan. Selectman Kimball seconded the motion.

Discussion: Prior to the change in coverage there will be meetings made available to the Town Employees

Vote: 5-yes 0-no

McConaghy Use Study Committee Findings – Selectman Stevens moved to authorize Town Manager Roy to request RFP's for the architectural and landscaping design for the McConaghy property and complex. Selectman Tetenman seconded the motion. Discussion: None

Vote: 5-yes 0-no

Selectman Stevens moved to have an article on the Annual Town Meeting Warrant authorizing the Board of Selectmen to negotiate with a purchaser who wishes to move the McConaghy building if one becomes available. Selectman Kimball seconded the motion. Discussion: None

Vote: 5-yes 0-no

NEW BUSINESS

Community Garden Lease – Selectman Tetenman moved to authorize Town Manager Rosemary Roy to sign the lease with Greg and Tim Morin. Selectman Kimball seconded the motion. Discussion: None

Vote: 5-yes 0-no

Entertainment Permits – Selectman Stevens moved to approve the Entertainment Permits for Image Inc. and Middle Range Restaurant as presented. Selectman Kimball seconded the motion. Discussion: None

Vote: 5-yes 0-no

Citizens Petition – Selectman Tetenman moved to authorize placing on the Annual Town Meeting Warrant an article relating to a Citizens Petition of the acceptance of Whaleback Drive as a Town Road. Selectman Stevens seconded the motion. Discussion: Selectman Kimball will abstain due to family interest in the above mentioned area.

Vote: 4-yes 0-no (1 abstain – Kimball)

CLUC Proposed Amendments – Selectman Tetenman moved to authorize placing the proposed CLUC amendments on the Annual Town Meeting Warrant. Selectman Kimball seconded the motion. Discussion: None

Vote: 5-yes 0-no

Parking and Traffic Ordinance – Selectman Stevens moved to authorize placing the proposed Parking and Traffic Ordinance on the Annual Town Meeting Warrant. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

Beach Ordinance Proposed Amendments – Selectman Stevens moved to authorize placing the proposed Beach Ordinance amendments on the Annual Town Meeting Warrant. Selectman Tetenman seconded the motion. Discussion: None

Vote: 5-yes 0-no

MMWAC Amendment to Waste Handling Agreement – Selectman Tetenman moved to authorize placing the MMWAC amendment on the Annual Town Meeting Warrant. Selectman Gallagher seconded the motion. Discussion: The Board members would like a copy PDF'd to them

Vote: 5-yes 0-no

ASSESSING BUSINESS

Selectman Stevens moved to approve the abatement for Real Estate account 3670 covering the years 2009-2012 with interest and costs. Selectman Gallagher seconded the motion. Discussion: Clarification that the property has been in litigation. There is a Quitclaim Deed on the property and we just officially took possession of the property.

Vote: 5-yes 0-no

PAYABLES - Selectman Stevens moved to approve the bills payable in the amount of \$107,738.38. Selectman Tetenman seconded the motion. Discussion: None

Vote: 5-yes 0-no

ANY OTHER BUSINESS

It was the consensus of the Board to authorize Town Manager Rosemary Roy to draft an article for the Annual Town Meeting Warrant with regard to where account / line item proceeds from the sale of Town owned property should be placed.

Selectman Tetenman moved to hold a public hearing for the proposed Beach Ordinance Amendments and the Parking and Traffic Ordinance on March 13th at 7:00 PM. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

Mark Bosse – Asked the Board if they would like to appoint someone to the station committee project. They meet the first Thursday of every month at 6:30 PM. The completion date is around June-July 2013. The consensus of the Board is that no one at this time wishes to fill that position.

The newly elected Selectmen would like to set up a time to meet with Department Heads and employees so they will be able to understand what their jobs entail. Town Manager Rosemary Roy will discuss with the Department Heads at the Department Head meeting being held next week.

Selectman Tetenman suggested holding a listening session for the townspeople twice a year on a Saturday morning possibly. The consensus of the Board was this is a good idea and they will look into it more at a later date.

Selectman Tetenman would like to review line items with the Finance Manager. Town Manager Rosemary Roy has offered to review the chart of accounts and line items at 6:30 PM before the March 19th meeting.

Chairman Robinson – Would like to review at the first meeting in April the Board of Selectmen Liaison positions.

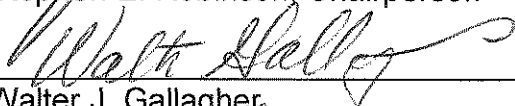
ADJOURN - Selectman Kimball moved to adjourn. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

Recorded by: Nikki M. Pratt

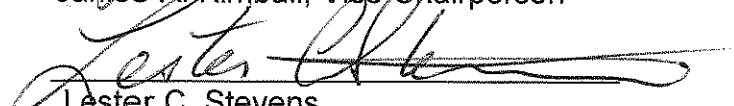
Board of Selectmen


Stephen E. Robinson, Chairperson


Walter J. Gallagher


Stanley L. Tetenman


Janice A. Kimball, Vice Chairperson


Lester C. Stevens